Cromwell Fire Department

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Cromwell Fire Department
Career and Part-Time Firefighter/EMT
Job Description

DEFINITION

The position of Firefighter/EMT in the Cromwell Fire Department is a technical position. The position involves performing fire, rescue, salvage, and emergency medical activities. General duties of all firefighting staff are governed through department directives and standard operating procedures. These functions are carried out under the direct supervision of a career lieutenant or captain for routine matters and additionally through the Incident Command System (ICS) following the department chain of command during response and operations at emergency scenes.

The position includes responsibility for positive communications with department members including career staff, part time staff, and volunteer members as well as members of the public. The communications will include, but not be limited to the policies, procedures, and rules of the Cromwell Fire Department, and the Cromwell Fire District. The position includes operational responsibilities for both routine and emergency situations during an assigned shift.

The Firefighter/EMT position reports to a career Fire Lieutenant or Fire Captain, depending on assignment, who reports to the Fire Chief or designee according to the department chain of command or as ultimately directed by the Fire Chief.

ABILITIES

* Work under stress and use good judgement in emergency situations.
* Communicate clearly and concisely, both orally and in writing
* Must be able to communicate effectively and professionally with other staff, other town agencies, and with the public when responding to requests and inquiries.
* Establish and maintain cooperative-working relationships with those contacted in the course of work including district, town, and other government officials, community groups and the general public.

* Analyze problems, identify alternative solutions, and project consequences of proposed actions and implement recommendations in support of department goals and objectives.
* Interpret and apply federal, state, and local policies, procedures, laws and regulations
* Must be able to wear proper safety equipment as determined by the department head in accordance with established OSHA regulations
* Work irregular hours including weekends, holidays and extended hours in emergency, disaster or other situations influenced by workload or staffing difficulties

DUTIES

General Firefighter/EMT duties are as follows:

* Safe and orderly, emergency and non-emergency, response to fire, rescue, EMS, and public service alarms and other requests for assistance.
* Operate specialized emergency communications equipment.
* Participate in providing a full range of emergency medical services and use a variety of specialized medical equipment. Perform treatment and transportation of patients to medical care facilities; evaluate the condition of patients and assess pertinent information about medical profile and injuries; determine treatment in accordance with EMT training; maintain contact with medical facility to prepare for patient arrival.
* Perform firefighter related tasks during and while on a fire scene which include, but are not limited to, fire suppression and extinguishment, search and rescue of endangered persons, salvage, and overhaul, disentanglement of trapped victims. ,
* Operate various rescue equipment, emergency and fire suppression equipment, and apparatus as necessary; operate, inspect, repair and perform other technical tasks related to maintaining the apparatus, equipment, and facilities in the area of assignment.
* Respond to and identify a variety of hazardous materials incidents scenes, perform defensive or offensive activities which will be dependent upon levels of certification in accordance with state and federal regulations. Provide isolation of and or abatement of identified hazardous conditions, establishment of safe zones, and other actions deemed necessary to address and emergency conditions to the level of training and capability provided.
* Provide public education and fire prevention instruction to target audiences identified and within the scope of the Cromwell Fire Department and Fire Marshal's Office.

Specific areas of responsibilities include but are not limited to the following;

* Prepare and submit written incident, accident, and medical reports as required, which include but are not limited to, National Emergency Response Information System (NERIS), EMS Medical Charts (ESO), and other written reports deemed necessary by the Fire Chief or his/her designee.
* Complete daily / weekly / monthly log activities including apparatus and equipment checks or as directed by the career lieutenant or captain.
* Responsible for self-supervision and the actions of other department employee's activities both in station as well as on scene.
* Required to fulfill scheduled duty shifts and adequately ensure station / shift coverage as prescribed by department administration.
* Required to attend mandated training or drill activities according to negotiated collective bargaining agreement, and other required annual training to maintain compulsory certifications such as Emergency Medical Technician or higher.

* Perform general maintenance and cleaning of apparatus, ancillary vehicles, ambulances, small equipment, buildings, and grounds, including small repairs and arranging for service of larger repair issues. Recommend repairs and maintenance as necessary.
* Performs other job-related duties and tasks as deemed necessary by the Career Lieutenant or Captain, the Fire Chief, or his/her designee.

REQUIRED KNOWLEDGE AND TRAINING

A thorough knowledge of the Cromwell Fire Department and Cromwell Fire District organizations including its rules, regulations, policies, and procedures will be required for this position. All candidates must demonstrate and support the mission statement and core values set forth by the department. General knowledge of fire / EMS administration principles and practices and the ability to carry out the following duties:

- Must have a clear understanding of the district geography.
- Must have the ability to maintain morals supporting the department values.
- Must demonstrate cooperation within the department and surrounding community groups.
- Must possess the knowledge and ability to analyze emergency situations and adopt a quick, effective, and reasonable course of action.
- Must have successfully achieved a diploma from an accredited high school or equivalent. A college degree from an accredited institution related to the fire service is preferred.
- Must have and maintain a Firefighter II & Hazardous Materials Operations Certification in accordance with NFPA 1001 and NFPA 472 and/or 1072.
- Must have and maintain a valid State of Connecticut Emergency Medical Technician (EMT) Certification.
- Must possess a Valid Connecticut Driver's License and be able to obtain a "Q" endorsement or "CDL" if required to drive department apparatus.
- Must have completed FEMA ICS 100, 200, 700, 800 (Online Courses)
- Valid Candidate Physical Ability Test certification required (In accordance with current job posting)