

**APPLICATION FOR ELIGIBILITY LIST**  
**NARRAGANSETT FIRE/RESCUE DEPARTMENT**  
**FIREFIGHTER/Advanced EMT-C**

The Town of Narragansett is currently accepting applications for the position of Firefighter/Advanced EMT-Cardiac. Applicants must undergo a screening process, including written examination, oral interview, physical performance testing, psychological and drug screening. All persons who have previously applied are encouraged to re-apply. For more specifics on the hiring process go to [FirefighterApp.com](http://FirefighterApp.com) or the Narragansett town website.

**Qualifications:**

- High School Diploma or GED Equivalent
- Minimum age 18, Maximum age 30 (cannot have reached 31<sup>st</sup> birthday prior to appointment).
- Valid Driver's License
- Valid RIAFC Entry Level Firefighter Written Exam by application deadline
- Valid RIAFC PPA certificate at the time of employment
- Valid RI Advanced EMT-Cardiac license prior to appointment

**Applications must be submitted through [FirefighterApp.com](http://FirefighterApp.com).**

**The application deadline is Thursday, December 31<sup>st</sup> 2020**

Telephone inquiry: 401-789-1000 / On-site inquiry: Narragansett Fire Department Headquarters

40 Caswell Street Narragansett, RI 02882 between 8:30 am - 3:30 pm Monday-Friday

Website: <http://www.narragansettri.gov/>

**NARRAGANSETT FIRE/RESCUE DEPARTMENT**  
**NARRAGANSETT, RI**

## FIREFIGHTER APPLICATION INSTRUCTIONS

1. **Read the entire application completely**
2. Answer all the questions contained within the application form obtained on FirefighterApp.com
3. Do not submit an incomplete application
4. Documents must be uploaded to the FirefighterApp.com site. If assistance is required - copies may be submitted in person at Fire Dept. Headquarters – 40 Caswell St. Narragansett, RI between 8:30 am - 3:30 pm Monday-Friday
5. Upload and/or Submit a photocopy of the following documents with your completed application:
  - a. Birth Certificate or Naturalization Papers
  - b. Motor Vehicle Operator's License
  - c. High School Diploma or G.E.D.
  - d. Rhode Island EMT license - The applicant must possess at least a current EMT-Basic license, be currently enrolled in an EMT-Basic course (letter from Instructor-Coordinator required) or proof of course completion to apply.  
**Note:** Must possess or obtain Rhode Island Advanced EMT-Cardiac license prior to appointment to the Narragansett Fire Department.
  - e. Rhode Island Association of Fire Chiefs (RI AFC) PPA Test- Current valid certificate issued by the RI AFC (without exception). The applicant must be listed with the RI AFC as having passed the Physical Performance Assessment test (PPA) within the last year.
  - f. Rhode Island Association of Fire Chiefs (RI AFC) Firefighter Entry Level Written Examination score – The applicant must submit a valid entry-level firefighter candidate written test and must be listed with the RI AFC as having passed with a score of 70% or better.  
**Note:** <http://www.rifirechiefs.com/ppa-info/> for information and registration regarding the PPA and Written tests.
  - g. Minimum age 18, Maximum age 30 (cannot have reached your 31st birthday prior to appointment).
  - h. If you fail to provide these items at the time you submit your application, we will not be able to process your application.

The Narragansett Fire Department (NFD) is seeking qualified individuals to participate in a competitive examination for the establishment of an eligibility (hiring) list for Firefighter/EMT-Cardiac. The applicant must possess at least a current EMT-Basic license or be currently enrolled in an EMT-Basic course (letter from Instructor-Coordinator required) to apply and must possess or obtain their Rhode Island EMT-Cardiac license prior to appointment.

**The following requirements must be met prior to the application filing period:**

- Age Requirement: Minimum eighteen (18) years of age and have not reached (31) years of age prior to appointment.
- Education Requirement: At the time of filing you must possess a four (4) year high school diploma or an equivalent General Education Diploma (GED).
- English Language Requirement: Applicants must be able to understand and be understood in English.
- United States Citizenship: Applicant must be a United States citizen and provide proof of citizenship.
- Rhode Island Association of Fire Chiefs (RI AFC) PPA and Written test certificates: Applicant must be listed with the RI AFC as having passed the Physical Performance Assessment (PPA) test and Entry Level Firefighter Written Exam.

**Application Forms and Filing Requirements**

At the time of filing, you must include copies of any required licenses or documents with your application:

1. Proof of birth by transcript records, or other satisfactory, verifiable evidence.
2. Proof of military service (Form No. DD214) and similar documents are required.
3. High school diploma or GED equivalent.
4. Current, valid motor vehicle license with photo.
5. Emergency Medical Technician Licensure: EMT/Advanced EMT-Cardiac/Paramedic  
Applicant must provide current level of EMT licensure or proof of EMT enrollment letter from RI EMS Instructor-Coordinator with course approval number.



Completed applications will be accepted until deadline – **Thursday, December 31<sup>st</sup> 2020.**

Incomplete applications will not be accepted. No applications will be accepted after the deadline.

All correspondence from the Narragansett Fire Department to the applicant will be via email through the FirefighterApp.com site and applicant's listed telephone contact. ***It is the applicant's responsibility to notify the Narragansett Fire Department or Department of Human Resources of any changes to their contact information listed throughout the application, testing and hiring processes.***

#### **Testing Descriptions:**

- RIAFC Physical Performance Assessment Test (PPA) score- Pass/Fail; The PPA will consist of a series of events designed to test the applicant's capacity to perform the physical aspects of a firefighter's job. <http://www.rifirechiefs.com/ppa-info/>
- Written Exam- Minimum passing score is 70% (Weight is 60% of total score) -The written test is a multiple choice type and is designed to test the applicant's ability to learn and perform the work of a firefighter.
- An Interviewing Oral Board- Weight is 30% of total score.
- Swim Test - Swim three hundred feet (300') non- stop - Pass/Fail.
- Additional preference criteria earned accordingly: [10 points maximum] – Weight 10%
  - Resident of town (minimum of 2 years) – **2pts**
  - Previous full-time career, callman/volunteer experience as a firefighter and/or EMT (minimum 2 years along with a letter of good standing from an active Fire Chief and/or Agency Director) – **2pts**
  - Active military or Veteran (minimum of 2 consecutive years of honorable active duty) – **2pts**
  - Rhode Island EMT-Paramedic license – **2pts**
  - Minimum 60 credit hours – College/University level courses – **2pts**

All applicants must pass each test to be placed on the Firefighter/Advanced EMT-C eligibility list. All applicants involved within the Narragansett Fire Department testing process will be notified via email through the FirefighterApp.com site of test dates, locations, times and scores. List Termination - The Eligibility List prepared shall remain in effect for a minimum of one (1) year and a maximum of two (2) years from the date it is established unless extended by the Town Manager.

### **CONDITIONS OF EMPLOYMENT**

**The following requirements must be met prior to entry as a recruit into the RI Fire Training Academy and appointment to the Narragansett Fire Department:**

- **Licensing:** Applicant must possess a valid, current Rhode Island Department of Health - Advanced Emergency Medical Technician-Cardiac (AEMT-C) level license or higher, at the time of appointment. Applicant must possess a valid, current driver's license with photo.
- **Recruit Training:** Applicant must pass paid structured training program and on-the-job training program overseen by Fire Department Supervisors. Must demonstrate competency and pass a 12-month probation period.
- **Medical Tests:** Applicant must undergo medical and psychological testing.
- **Drug Testing:** All applicants for Firefighter/Advanced EMT-C will be drug tested prior to appointment as part of a pre-employment medical examination.
- **Swim Test** - Swim three hundred feet (300') non- stop - Pass/Fail.
- **Character and Background:** Proof of good character and satisfactory background will be an absolute prerequisite to appointment. Applicant **must** submit a recent (**within 90-days of appointment**) FULL Bureau of Criminal Investigation (BCI) report.
- **Driving Record:** Submission of a certified copy of Drivers' Record (**obtained within 90 days prior to appointment**) from Operator Control Office – Registry of Motor Vehicles of the State in which you reside.
- **Interview:** Chief of the Fire Department, Executive Officer, and Director of Public Safety – Pass/Fail.