

**TOWN OF NARRAGANSETT – FIRE DEPARTMENT**

**APPLICATION FOR ELIGIBILITY LIST**

**FIREFIGHTER RECRUITMENT**

The Town of Narragansett is currently accepting applications for the establishment of an eligibility list for the position of Firefighter. Applicants must undergo a screening process, including written examination, oral interview, physical performance testing, psychological and drug screening prior to appointment. Active professional firefighters who apply are eligible to earn additional credits and incentives towards the hiring process. All persons who have previously applied are encouraged to re-apply. For more specifics on the hiring process visit [FirefighterApp.com](http://FirefighterApp.com) or the Narragansett town website at <http://www.narragansettri.gov/>.

**Qualifications:**

- Citizen of the United States
- High School Diploma or GED Equivalent
- Between the ages of 18 and 35 at the time of hire
- Valid Driver's License
- Valid RIAFC Entry Level Firefighter Written Exam by application deadline
- Valid RIAFC PPA certificate at the time of hire
- Valid RI EMT license upon appointment
- Valid RI Advanced EMT-Cardiac license at minimum must be obtained and maintained as a condition of continued employment as outlined within Local 1589 CBA

**Applications must be submitted through [FirefighterApp.com](http://FirefighterApp.com).**

**The application deadline is Friday, November 14, 2025**

Telephone inquiry: 401-789-1000 / On-site inquiry: Narragansett Fire Department Headquarters

40 Caswell Street Narragansett, RI 02882 between 8:30 am - 3:30 pm Monday-Friday

Website: <http://www.narragansettri.gov/>

**NARRAGANSETT FIRE/RESCUE DEPARTMENT**

**NARRAGANSETT, RI**

## FIREFIGHTER APPLICATION INSTRUCTIONS

1. **Read the entire application completely**
2. Answer all the questions contained within the application form obtained on FirefighterApp.com
3. Do not submit an incomplete application
4. Documents must be uploaded to the FirefighterApp.com site. If assistance is required - copies may be submitted in person at Fire Dept. Headquarters – 40 Caswell St. Narragansett, RI between 8:30 am - 3:30 pm Monday-Friday
5. Upload and/or Submit a photocopy of the following documents with your completed application:
  - a. Birth Certificate or Naturalization Papers
  - b. Motor Vehicle Operator's License
  - c. High School Diploma or G.E.D.
  - d. Rhode Island EMT license - The applicant must possess at minimum a current level EMT license or be currently enrolled in RIDOH approved EMT course (letter from Instructor-Coordinator required) or proof of course completion to apply.
  - e. Rhode Island Association of Fire Chiefs (RI AFC) PPA Test- Current valid certificate issued by the RI AFC (without exception). The applicant must be listed with the RI AFC as having passed the Physical Performance Assessment test (PPA) within the last year upon hire.
  - f. Rhode Island Association of Fire Chiefs (RI AFC) Firefighter Entry Level Written Examination score – The applicant must submit a valid entry-level firefighter candidate written test and must be listed with the RI AFC as having passed with a score of 70% or better.  
**Note:** <http://www.rifirechiefs.com/ppa-info/> for information and registration regarding the PPA and Written tests.
  - g. Must be between the ages of 18 and 35 years at time of hire.
  - h. If you fail to provide these items at the time you submit your application, we will not be able to process your application.

The Narragansett Fire Department (NFD) is seeking qualified individuals to participate in a competitive examination for the establishment of an eligibility (hiring) list for Firefighter.

## **Application Forms and Filing Requirements**

At the time of filing, you must include copies of any required licenses or documents with your application:

1. Proof of birth by transcript records, or other satisfactory, verifiable evidence.
2. Proof of military service (Form No. DD214) and similar documents are required.
3. High school diploma or GED equivalent.
4. Current, valid motor vehicle license with photo.
5. Emergency Medical Technician (EMT) licensure: EMT, Advanced EMT-Cardiac or Paramedic. Applicant must provide current level of EMT licensure or proof of EMT enrollment letter from RI EMS Instructor-Coordinator with course approval number.

Completed applications will be accepted until deadline – **Friday, November 14<sup>th</sup>, 2025.**

Incomplete applications will not be accepted. No applications will be accepted after the deadline.

All correspondence from the Narragansett Fire Department to the applicant will be via email through the FirefighterApp.com site and applicant's listed telephone contact. ***It is the applicant's responsibility to notify the Narragansett Fire Department or Department of Human Resources of any changes to their contact information listed throughout the application, testing and hiring processes.***

### **Testing Descriptions:**

- RIAFC Physical Performance Assessment Test (PPA) score- Pass/Fail; The PPA will consist of a series of events designed to test the applicant's capacity to perform the physical aspects of a firefighter's job. <https://www.rifirechiefs.com/content/ppatest/>
- Written Exam- Minimum passing score is 70 (Weight is 70% of total score) -The written test is a multiple-choice type and is designed to test the applicant's ability to learn and perform the work of a firefighter.
- Interviewing Oral Board (Weight is 30% of total score).

- Swim Test - Swim three hundred feet (300') non- stop - Pass/Fail.
  
- **Additional earned credit criteria: [20 points maximum]**
  - Resident of town (minimum of 2 years) – **two (2) points**
  - Previous volunteer experience as a firefighter and/or EMT (minimum 2 years along with a letter of good standing from an active Fire Chief and/or Agency Director) – **two (2) points**
  - Active military or Veteran (minimum of 2 consecutive years of honorable active duty) – **two (2) points**
  - Licensed Rhode Island Advanced EMT-Cardiac level or higher – **two (2) points**
  - Minimum 60 credit hours – College/University level courses – **two (2) points**
  - Actively employed as a full-time paid professional firefighter in good standing and possess Rhode Island Pro-Board or International Fire Service Accreditation Congress (IFSAC) Firefighter 1001 levels 1 and 2 certifications – **ten (10) points**

All applicants must pass each testing phase to be placed on the Firefighter eligibility list. All applicants involved within the Narragansett Fire Department testing process will be notified via email through the FirefighterApp.com site of test dates, locations, times and scores. The fire chief, with the approval of the director of public safety, will select whom to appoint from the top five candidates and will be subject to the hiring practices as set forth by the town charter and ordinances of the town as amended and adopted.

Each eligibility list shall remain in effect for a minimum of one year or until such time the list is exhausted or at the discretion of the Town.

## **Fire Department Employment Requirements**

### **Written Test Requirements:**

- Must be between eighteen (18) and thirty-five (35) years of age
- Must be a citizen of the United States
- Must have no felony convictions
- High School Graduate or RI Education Department equivalency
- Valid unrestricted motor vehicle driver's license

### Oral Interview Requirements/Pre-Conditional Employment Offer:

- Possess and present a Firefighter Entry Level Exam Certification with a score of 70% or higher from the Rhode Island Association of Fire Chiefs
- Possess and present a valid RI Physical Performance Assessment Certificate issued by the RI Association of Fire Chiefs
- Must possess and present at minimum a Rhode Island Emergency Medical Technician (EMT) license or be currently enrolled in an approved RIDOH EMT course.

### Post-Conditional Employment Offer:

- Successfully pass the following:
  - 1) Occupational Health Physical Examination
  - 2) Occupational Health Psychological Assessment
  - 3) Criminal Background Check
  - 4) Drug and Alcohol Screening
  - 5) National background check (fingerprinting)
- Complete and agree to the terms and conditions of a Recruit Letter of Understanding to include the following but not limited to:
  - 1) Candidates shall successfully complete and pass all Rhode Island Fire Academy administered quality job performance testing, Firefighters Level I and II NFPA 1001 Pro-Board Accreditation, Haz Mat Operations Level, Emergency Vehicle Operations Level testing and all other requirements set forth in the Rhode Island Fire Academy Class to which enrolled regardless of previously held certifications prior to entering the Rhode Island Fire Academy.
  - 2) Candidates shall successfully complete all in-services, field training and certification classes conducted by the Narragansett Fire Department Training Division after successfully completing the requirements set forth by the Rhode Island Fire Academy.
  - 3) Candidates shall be in possession of, at a minimum, a Rhode Island Advanced EMT-Cardiac license within one year from date of appointment and maintain said licensure for the terms as outlined within Local-1589 CBA.
- Proof of good character and satisfactory background will be an absolute prerequisite to appointment. Applicant must submit recent (within 90-days of appointment) FULL Bureau of Criminal Investigation (BCI) report with National fingerprinting background.
- Driving Record: Submission of a certified copy of Drivers' Record (obtained within 90 days prior to appointment) from Operator Control Office – Registry of Motor Vehicles of the State in which candidate resides.

### Work Schedules:

Firefighters typically work long and varied hours. Typical shifts include: 24 hours on, 48 hours off, 24 hours on, 4 days off. Depending on the situation, some firefighters work for extended periods before having time-off.