

APPENDIX E



Southington Fire Department Standard Operating Guideline

SUB TITLE: Firefighter Job Description

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PURPOSE:

To provide clear guidelines on responsibilities.

SCOPE:

Firefighter job description

GENERAL:

This job description should not be interpreted as all-inclusive. It is intended to identify the essential functions and minimum qualifications of this job. The incumbent(s) may be required to perform job-related responsibilities and tasks other than those stated in this job description. Nothing in this job description restricts management's right to assign or reassign job-related responsibilities and tasks to this job at any time. Certain functions are understood to be essential; these include, but are not limited to, attendance, getting along with others, working a full shift, and dealing with and working under stress.

The position of Firefighter for the Southington Fire Department is one of extraordinary difficulty and responsibility. Firefighters carry out the fire suppression functions of the department in protecting life, property and the environment and routinely work in hazardous and marginal conditions. Firefighters drive and operate pumps, engines, aerial apparatus, ambulances, and other firefighting equipment. Firefighters also assist in maintaining equipment, stations, and apparatus. Work is performed under the direction of fire company officers and incident commanders.

ESSENTIAL DUTIES AND RESPONSIBILITIES

- Responds promptly to fire alarms and other emergency calls when on duty
- Drives fire apparatus and operates pumps and other equipment associated with firefighting, rescue, salvage and overhaul
- Enters burning buildings to accomplish extinguishment and/or rescue
- Advances charged and uncharged hose lines and applies extinguishing agents to fires

- Protects property from necessary smoke and water damage by following salvage and overhaul operations
- Positions and climbs ladders to gain access to upper floors
- Climbs, crawls, and walks quickly as necessary to accomplish fire extinguishing rescue and personal safety, utilizing required department issued equipment
- Carries or moves heavy equipment and/or objects necessary to accomplish fire extinguishment or rescue
- Effectively communicates verbally by means of two-way radio as well as person-to-person and in writing through completion of various records, forms, and logs
- Provides EMT duties including but not limited to first aid to patients, perform CPR, and AED
- Daily checks of apparatus and equipment
- Participates in all phases of training necessary to acquire the knowledge and skills required of the position
- Performs related work as required by the Rules and Regulations and Standard Operating Procedures of the Southington Fire Department

KNOWLEDGE/SKILLS/ABILITIES

- Knowledge of firefighting skills and methods
- Ability to establish and maintain effective working relationships with associates and the public
- Ability to react quickly and calmly in an emergency situation
- Ability to read, write and speak the English language
- Basic computer knowledge

ESSENTIAL PHYSICAL AND MENTAL REQUIREMENTS

Physical Demands

- Standing - Frequently
- Walking – Frequently
- Climbing – Frequently
- Bending – Frequently
- Crouching – Frequently
- Pushing/Pulling – Frequently
- Carry – Frequently
- Lifting/Lowering - Continuous
- Fine Hand/Eye Coordination – Continuous
- Color Discrimination – Continuous
- Hearing Ability – Continuous

- Other – Continuous

Language and Concentration Requirements

- Concentration to Detail – Continuous
- Attention Span of 1+ Hours on a Task – Continuous
- Ability to Remember Multiple Tasks – Continuous
- Oral Communication – Continuous
- Written Communication – Continuous

Environmental Hazards

- Exposure to Blood and Body Fluids – Occasional
- Exposure to Toxins, Cytotoxins, Poisons – Occasional
- Exposure to Extreme Heat, Cold, Temp Fluctuations – Frequent
- Exposure to Hazardous Chemicals – Frequent
- Exposure to Radiation – Rarely

The Southington Fire Department strictly complies with all OSHA regulations that limit exposure to these environmental hazards. Every employee exposed to such hazards will be trained on the use of protective equipment and will be required to use any protective equipment recommended and provided.