

**MONTGOMERY TOWNSHIP DEPARTMENT OF POLICE SERVICES**  
**POLICE OFFICER JOB DESCRIPTION**

**ESSENTIAL DUTIES AND PHYSICAL REQUIREMENTS:**

1. Able to successfully complete a NJ PTC BCPO Course of instruction.
2. Operates a motor vehicle for extended periods of time in all environmental conditions and on occasion operates the vehicle at high speeds and in congested traffic situations.
3. Patrols assigned area of Township and enforces state and federal laws and Township Ordinances; patrols and examines buildings and residences to detect suspicious conditions and handles situations accordingly.
4. Directs traffic in congested and emergency areas; reports safety hazards; responds to scene of accidents; administers first aid, and investigates cause and files accident reports: issues citations to violators of traffic laws.
5. Responds to the scene of crimes and accidents; searches for and preserves evidence; investigates and interviews victims, witnesses, and any potential suspects; apprehends those suspected of crimes or misdemeanors; makes oral and written reports; provides testimony in court.
6. Speaks before citizens' groups and participates in various training sessions.
7. Must be able to qualify on the shooting range with issued firearm. Must be capable of qualifying in CPR (First Aid), PR-24 / MEB and defensive chemical weapons.
8. Ability to operate a two-way radio, walkie-talkie in field situations, and to operate effectively, radar equipment, breathalyzer, etc.
9. Ability to read, understand and interpret ordinances, laws, and other operating procedures and communicate orally and in writing; ability to investigate crimes and do reports.
10. Ability to serve the public effectively using tact and diplomacy and remain calm in emergency situations and provide constitutional requirements.
11. Ability to make split-second decisions that could affect the well-being of the public, department, fellow employees, as well as the officer's safety. Ability to interface with other law enforcement personnel and safety personnel.
12. Some exposure to unpleasant weather conditions. Requires continuous attention to safe working and operating procedures to ensure the safety of one's self and fellow citizens.
13. Ability to effect forcible arrests, and defend oneself or others from attack.
14. Must possess the physical strength and stamina to chase and subdue fleeing persons; to arrest them if necessary; and to bring them into custody.
15. Great probability of working rotating 12 Hour shifts, extended hours, emergency call out, and to testify at court on days off.
16. Must have the physical strength and stamina to rescue victims.