



Simsbury Police Department

933 Hopmeadow Street

Simsbury, CT 06070



NICHOLAS J. BOULTER
CHIEF OF POLICE

Letter to Applicant: **Current CT POSTC Certified**

Thank you for expressing an interest in working for the Simsbury Police Department. Applications for the current vacancy announcement for entry level police officer will only be accepted on-line through PoliceApp.com from any applicant who is currently a Connecticut POSTC certified officer (**CPCA Certified test is not mandatory**).

A Police Officer in the Town of Simsbury represents the Simsbury Police Department and performs duties affecting safety and security of the community. The process of selecting people for employment as Police Officers is extremely important and includes several steps. The process is described below. Please read through the entire description. It includes valuable information describing what will be required of you during this process.

Application

Your application will be reviewed to insure that you have met the minimum requirements. Candidates will be notified, via e-mail, of the receipt of their application. Applicants may reapply during any future vacancy announcements.

CURRENT POSTC CERTIFIED APPLICANTS

Written Examination

POSTC certified applicants who have taken the CPCA Certified written test may apply, but it is **not a requirement** from a POSTC certified applicant. If a certified applicant did not take the CPCA Certified written test, the Department may ask for a written test during the hiring process.

Oral Panel Examination

Selected applicants may be invited to participate in an oral panel examination. Not everyone who passes the written examination or who applies is invited to participate in the oral examination. Candidates may be placed on an eligibility list and may be asked to continue with the next step of the process. All others who passed the written examination will be placed on a list and they may be considered again during the year if any vacancies for Police Officer occur.

Background Investigation

The Police Department will conduct a thorough background investigation on those candidates selected by the Chief of Police to continue in the process. Background investigations will include a polygraph, psychological and physical (medical) examination as well as verifying work, school and personal references, military and police records, a credit check, obtaining information on a candidate as an applicant to other police departments and other sources as necessary. Rejection from a police hiring process in another community may be the basis for disqualification in this process. Participation in illegal activities, including narcotics use, will be investigated regardless of whether those activities resulted in conviction of a crime. The Chief of Police has the discretion to hire anyone from within the eligible group who is not disqualified based on background or other test results.

Medical Examination

A post-offer physical examination, including drug testing, will be required of finalists. A post-offer polygraph and psychological evaluation is also required.

Additional Information

The testing and selection process may take between 2 and 6 months. Please note that all eligible applications submitted for the position of Police Officer with the Simsbury Police Department will remain active and under consideration for a period of twelve (12) months from the date of submission. Applicants may reapply for any future applications.

If you have any questions about this process please contact Lieutenant Matthew Christian at (860) 658-3107.