



*City of Grinnell*

*...Jewel of the Prairie*

*Police Department  
1020 Spring Street  
Grinnell, IA 50112*

---

*Phone: 641-236-2670  
FAX: 641-236-2652  
ORI#IA0790100*

Michael A. McClelland  
Chief of Police

## **NOTICE TO ALL APPLICANTS**

The Grinnell Police Department appreciates your interest in our organization. We will be conducting an open process, with no current application deadline, until such time that a viable list of candidates can be submitted to the Grinnell Civil Service Commission for interview and hiring list certification.

All non-certified applicants will be required to take the physical agility test. Applicants who have a passing, currently valid P.O.S.T. test score, which is not over 1 year old by the date of testing, will not be required to re-test. Candidates who have taken the maximum number of P.O.S.T. tests will have to stand on their highest score.

For you to plan for this process, the following illustrates the sequence of events that will take place toward the certification of a hiring list.

- Acceptance of applications – Open until otherwise determined
- Physical fitness and P.O.S.T test
- Command Staff Interviews
- Conditional Offer of Employment (Contingent on successful passing of)
  - Polygraph Examination; Background Investigation;
  - Medical Examination; Psychological Examination
  - Passing of Civil Service interview and placement on Civil Service Hiring List
- Appointment – numerous positions currently open.

I wish you the very best with the process. This is a proud and noble profession, requiring attention to detail, competence and character. As such we will expect applicants to submit properly completed application packages, come motivated and give the testing process their very best.

Sincerely,

A handwritten signature in black ink, appearing to read "Michael A. McClelland".

---

Michael A. McClelland  
Chief of Police