

**CITY OF WATERBURY
HUMAN RESOURCES DEPARTMENT**

Open Competitive Exam # 2364

OPEN COMPETITIVE EXAMINATION FOR:

FIREFIGHTER

**SALARY: \$1,120.52 Per Week (Trainee)
\$1,223.53 Per Week (Probationary completion)**

LAST DAY FOR FILING APPLICATIONS

Applications must be submitted online no later than:

May 27, 2022

Applicants must apply online visiting WWW.FIREFIGHTERAPP.COM/WATERBURYFIRE

Additional information can be found on the City of Waterbury website www.waterburyct.org.

All correspondence and information regarding this Firefighter announcement, applications and testing process will occur through email and postings on Firefighterapp.com/waterburyfire. Please be sure to check your email and the Firefighterapp.com website on a regular basis to ensure receipt of crucial information.

APPLICATION FEE: A \$35.00 Application fee for Waterbury Residents and \$85.00 for Non-Waterbury residents is required and payable online. Applications must be completed **by 11:59 PM on MAY 27, 2022**. Applications will not be accepted after this closing date.

FRINGE BENEFITS: Choose from available health insurance plans (employee contributions vary) Prescription Drug Rider, Dental Plan, Group Life Insurance for Individual; Retirement Plan; paid Holidays; paid Vacation; paid Sick Days; paid Personal Days.

IMPORTANT:

1. Veterans – Veteran’s points will be awarded in accordance with the Connecticut State Statute. Five (5) for non-disabled veterans, ten (10) for disabled veterans. Proper documentation must be submitted to the Personnel Director before the date of the examination. **(Form DD214 must be uploaded and submitted with the Application)**

2. Residents – Ten (10) Residency points shall be added in accordance with the amendment to the Civil Service Commission Ordinances. Proper documentation and proof of residence must be Uploaded and submitted no later than the closing date for applications.

APPLICATIONS may be completed at www.firefighterapp.com/waterburyfire or by using our Computer Kiosks, available at the following Waterbury locations indicated below. Paper applications will not be accepted.

<u>Chase Municipal Building</u> 236 Grand Street Main Entrance	<u>City Hall</u> 235 Grand Street Main Entrance	<u>Silas Bronson Library</u> 267 Grand St. Main Entrance
--	---	--

In order to qualify for this exam, you must meet the following criteria as of the final closing date.

- Possession of a High School Diploma or G.E.D. **(Must upload & submit a copy with Application)**
- **Must have a valid Motor Vehicle License** with a good driving history

PARTS & WEIGHTS FOR THIS EXAM ARE:

COMPONENT	WEIGHT
1. Written/Oral Exam	100%
2. Physical Agility (CPAT) *	Pass/Fail
4. Background Investigation	Pass/Fail
5. Medical	Pass/Fail

OTHER REQUIREMENTS:

Medical Examination: Applicants must successfully pass a medical examination prior to appointment.

Background: Applicants must successfully pass a background examination prior to appointment.

***Physical Ability:** Applicants must successfully pass a physical ability examination prior to appointment. *(You will be required to provide a copy of this at the time that the City makes a conditional offer of employment)*

The City of Waterbury will only accept CPAT certifications within 18 months of issue. The City of Waterbury will be utilizing the CPAT (Candidate Physical Ability Test) which is administered by the Connecticut Fire Academy at their facility in Meriden, CT. *This is a state agency that is not part of the City of Waterbury.* You may also go to www.ct.gov/cfpc for more information on the CPAT process. Candidates will be individually responsible for applying to the Academy and registering for this test. There is a separate fee charged by the state for the CPAT Certification process.

Individuals appointed shall be required to serve a working probationary period which, in effect, is the final phase of the examination. A copy of the job description for this position is on file in the Human Resources Department.

THE CITY OF WATERBURY IS AN EQUAL OPPORTUNITY EMPLOYER.

M/F/D/V

GENERAL CONDITIONS

1. Applicants must complete an “Application for Examination.” Job postings and applications are available at www.waterburyct.org or at the Human Resources office. Applications may be obtained and/or accepted in person. Incomplete or illegible applications will be rejected. No copies will be made by the Human Resources Department. (If Applicable)
2. The Human Resources Department does not formally acknowledge receipt of applications. If an applicant does not meet the minimum qualification requirements for this position, a disqualification notice will be sent. Applicants meeting the stated minimum qualifications for the position will be notified of the date, time and location of the Civil Service examination, if applicable. Postmarks will not be accepted. Applications must be received by the closing date and time. (If Applicable)
3. Requirements for claiming veterans’ credits are as follows. They are applied only to passing final scores on an Open Competitive Eligible list as the following values: non-disabled veterans – 5 points; disabled veterans – 10 points. Application of veteran’s credits shall conform to Connecticut General Statutes. Form DD214 must be submitted as proof of service; no other proof of service is acceptable. It must be submitted with the application.
4. **FOR ALL EXAMINATIONS five (5) points (ten (10) points for Firefighter & Maintainer I), shall be added to your final passing score if you complete the portion of the application regarding RESIDENCY and you are a domiciled resident of the City of Waterbury at the time of examination and continuously until certification into the position. The residency portion of your application must be completed by the closing date of the applications. Failure to do so may result in not receiving points.**
5. Applicants must be physically and medically capable of performing the essential functions of the position with or without a reasonable accommodation for which application is made. A pre-employment/post job offer medical examination will be required for certain positions. This will, for given positions, include a drug screen for usage of illegal narcotics. If a candidate refuses to submit to this examination, it shall be deemed as an incomplete medical examination, and as a voluntary withdrawal from consideration for employment with the City of Waterbury.
6. It is the responsibility of the applicant to advise the Human Resources Department of any change of address or status affecting eligibility for employment. Such notification must be in writing.
7. The provisions of the Civil Service Rules and Regulations of the City of Waterbury shall apply to the administration and rating of the examination, establishment of the eligible list, certification and appointment of eligibles, examination review and other procedures relating to the employment process.
8. The eligible list established as a result of this announcement will normally last for two (2) years from the date such list is established by the Director of Human Resources except for entry-level Police Officer & Fire Fighter lists which will normally last for three (3) years. Any applicant refusing to accept an interview or offer of employment will be removed from the eligible list.
9. The City of Waterbury is subject to the requirements of the Rehabilitation Act of 1973 and the Americans with Disabilities Act. The City is obligated to provide reasonable accommodations for otherwise qualified individuals with disabilities. If you wish to request an accommodation, please attach to the application a statement outlining the nature of the disability and requesting an accommodation or contact the Director of Human Resources to discuss the matter.
10. No certification to a position is deemed final until a probationary period is successfully completed.
11. Appeals for failure to meet minimum qualifications may be filed in the Department of Human Resources. They must be received within seven (7) days of the date on the letter notifying you of non-qualification of application. (Include the date of the letter.)
12. The Human Resources Department does not accept phone inquiries regarding the status of job postings, or tests, or applicant standing on lists.

EEOP Utilization Report is available upon request.