



AN EQUAL OPPORTUNITY EMPLOYER
CITY OF STAMFORD CONNECTICUT
CIVIL SERVICE JOB OPPORTUNITIES

POLICE OFFICER

OPEN COMPETITIVE EXAMINATION NO. 21-34

SALARY: \$65,307 - \$85,994

****LAST FILING DATE:**

09/17/2021

WRITTEN EXAM DATE:

10/02/2021

ORAL EXAM DATES:

10/16/2021

A NON-REFUNDABLE \$35.00 EXAMINATION FEE IS REQUIRED AT THE TIME OF APPLICATION

TO APPLY:

1. Go to www.policeapp.com/stamfordct
2. Download and read the Police Recruitment Information Package and follow all instructions for completing and submitting your application. Applicants are responsible for reading all instructions on how to apply as well as other important information on the application and testing process. Additional information can be obtained from the Human Resources Department, 888 Washington Boulevard, Stamford Connecticut.
3. APPLICATIONS ACCEPTED ONLY ON-LINE at www.policeapp.com. Application and \$35.00 application fee (or fee waiver) must be submitted no later than Friday, September 17, 2021.

NATURE OF WORK:

This position is general duty police work involving responsibility for the protection of life and property; the prevention, detection and investigation of crime; and for maintaining law and order. Assignments are received from superior officers and are carried out in accordance with established police rules and procedures. Police Officers must use their own judgment and act without supervision in meeting emergencies.

MINIMUM QUALIFICATION REQUIREMENTS:

- Be a U.S. Citizen
- Be at least 21 years old at time of appointment (applicants who have not reached their 21st birthday will be able to take the written test, but will not be considered for appointment until their 21st birthday).
- Have a high school diploma or equivalency
- Have a valid Motor Vehicle Operator's license
- Have no Class A misdemeanor or B misdemeanor criminal convictions or any act of perjury or false statement.
- Have no felony convictions
- Must be of good moral character and reputation.
- Obtain a Complete Health and Injury Prevention (CHIP) Card by October 31, 2021

Position is subject to background/credit check, polygraph, psychological, medical and drug test upon conditional offer of employment.

NOTE: Non-refundable Application Fee of \$35 may be waived in cases of hardship. Hardship must meet eligible criteria and will be considered on a case-by-case basis. Instructions for waiving fees are included in the Announcement Package.

APPLICATION & FURTHER INFORMATION

Visit our website at - www.stamfordct.gov or contact

City of Stamford Human Resources Division
 888 Washington Blvd.- P.O. Box 10152
 Stamford, Connecticut 06904-2152
 Phone: 203-977-4070
 Fax: 203-977-4075
 Email: hrrecruiting@stamfordct.gov

PERSONNEL COMMISSION

Greg Oliver
 Peter Nanos
 Marc Teichman
 Carl Weinberg
 Beth Adams

Alfred C. Cava, Director of Human Resources

AN EQUAL OPPORTUNITY EMPLOYER

ANNOUNCEMENTS GENERAL CONDITIONS

Applicants must complete an "Application for Examination" for this examination. In some cases, completion of an application supplement is also required. Applicants must complete every section on the application form. If a question or section is not applicable, enter N/A. Applications must be signed where indicated. Incomplete or illegible applications will be rejected.

The Human Resources Division does not formally acknowledge receipt of applications. If an application is rejected as incomplete or illegible, it will be returned to the applicant so noted. If an applicant does not meet the minimum qualification requirements for this position, a disqualification notice will be sent. Applicants meeting the stated minimum qualifications for the position will be notified of the date, time and location of the examination, if applicable.

Requirements for claiming veterans' credits are as follows: They are applied only to passing final scores on an Open Competitive Eligible list at the following values: Five points are added to the passing examination score or rating of a veteran who served: During a war; or During the period April 28, 1952 through July 1, 1955; or For more than 180 consecutive days, other than for training, any part of which occurred after January 31, 1955, and before October 15, 1976; or During the Gulf War from August 2, 1990, through January 2, 1992; or For more than 180 consecutive days, other than for training, any part of which occurred during the period beginning September 11, 2001, and ending on the date prescribed by Presidential proclamation or by law as the last day of Operation Iraqi Freedom; or In a campaign or expedition for which a campaign medal has been authorized. Any Armed Forces Expeditionary medal or campaign badge, including El Salvador, Lebanon, Grenada, Panama, Southwest Asia, Somalia, and Haiti, qualifies for preference. A campaign medal holder or Gulf War veteran who originally enlisted after September 7, 1980, (or began active duty on or after October 14, 1982, and has not previously completed 24 months of continuous active duty) must have served continuously for 24 months or the full period called or ordered to active duty. The 24-month service requirement does not apply to 10-point preference eligibles separated for disability incurred or aggravated in the line of duty, or to veterans separated for hardship or other reasons under 10 U.S.C. 1171 or 1173. Ten points are added to the passing examination score of: A veteran who served any time and who (1) has a present service-connected disability or (2) is receiving compensation, disability retirement benefits, or pension from the military or the Department of Veterans Affairs. Individuals who received a Purple Heart qualify as disabled veterans. An unmarried spouse of certain deceased veterans, a spouse of a veteran unable to work because of a service-connected disability, and a parent of a veteran who died in service or who is permanently and totally disabled. Form 00214 must be submitted as proof of service; no other proof of service is acceptable. It must be submitted with the application. Submission of a DD214 after administration of the examination will not be accepted.

Applicants must be physically and medically capable of performing the essential functions of the position with or without a reasonable accommodation for which application is made. A post job offer medical examination will be required. This will include a urinalysis for usage of illegal narcotics in accordance with the City of Stamford policy. If a candidate refuses to submit to this examination, it shall be deemed as an incomplete medical examination, and as a voluntary withdrawal from consideration for employment with the City of Stamford. A confirmed positive drug screening will result in a six (6) month disqualification from any City of Stamford position.

Candidates for positions requiring a motor vehicle operator's license who do not satisfy the following two requirements will be disqualified: (1) no more than five (5) points currently assessed on the driver's record; and (2) no conviction in the past five (5) years for a major motor vehicle violation, including, but not limited to: driving while intoxicated or under the influence of drugs; failure to stop and report when involved in an accident; homicide or assault arising out of the operation of a motor vehicle; driving during a period while license is under suspension or revoked; operating a vehicle without the owner's permission; eluding or attempting to elude a police officer; reckless, careless, negligent driving; racing or engaging in a speed contest; or loaning an operator's license or registration. Moving violations of a minor nature within the past twelve (12) months shall be reviewed on a case-by-case basis by the appointing department and the Human Resources Division, and may be disqualifying. Nothing contained herein would supersede higher level requirements for specifically sensitive positions, e.g., Bus Driver, Police Officer.

It is the responsibility of the applicant to advise the Human Resources Division of any change of address or status affecting eligibility for employment. Such notification must be in writing.

The provisions of the Classified Service Rules of the City of Stamford shall apply to the administration and rating of the examination, establishment of the eligible list, certification and appointment of eligibles, examination review and other procedures relating to the employment process.

Whenever a vacancy is to be filled, the Director shall certify the names of the persons with the three (3) highest scores on the appropriate eligible list to the appointing officer. If the fourth and/or fifth scores are within five (5) points of the highest rating, the names of those persons will also be certified for appointment. Notwithstanding the foregoing, for entry level exams, where banded scores are used, and a band has twenty-five (25) or more individuals, the Director shall have discretion to limit the number of bands on the appropriate certification list submitted to the appointing authority even if it results in less than three (3) bands being certified. Bands shall be established based on psychometric properties of the test score distribution or on job analysis information. All scores falling within a given band shall be considered tied.

The eligible list established as a result of this announcement will expire one (1) year from the date such list is established by the Director of Human Resources. Any applicant refusing to accept an interview or offer of employment will be removed from the eligible list.

The City of Stamford is subject to the requirements of the Rehabilitation Act of 1973 and the Americans with Disabilities Act. The City is obligated to provide reasonable accommodations for otherwise qualified individuals with disabilities. If you wish to request an accommodation, please attach to the application a statement outlining the nature of the disability and requesting an accommodation.

No appointment is deemed final until a probationary period is successfully completed.



CITY OF STAMFORD, CONNECTICUT

www.stamfordct.gov

Police Officer Recruitment and Employment

The City of Stamford is now accepting applications for the position of Police Officer. This position is general duty police work involving responsibility for the protection of life and property; the prevention, detection and investigation of crime; and for maintaining law and order. Assignments are received from superior officers and are carried out in accordance with established police rules and procedures. Police Officers must use their own judgment and act without supervision in meeting emergencies.

Minimum Qualifications

In order to be considered for employment as a police officer with the *Stamford Police Department*, applicants must:

- Be a U.S. Citizen
- Be at least 21 years old at time of appointment (applicants who have not reached their 21st birthday will be able to take the written test, but will not be considered for appointment until their 21st birthday).
- Have a high school diploma or equivalency
- Have a valid Motor Vehicle Operator's license (upon hiring)
- Have no Class A misdemeanor or B misdemeanor criminal convictions or any act of perjury or false statement.
- Have no felony convictions
- Must be of good moral character and reputation.
- Meet or exceed the Cooper Institute 40% Physical Performance Standard in the four basic tests of the pre-employment Physical Ability Assessment to obtain a Complete Health and Injury Prevention (CHIP) Card.
- Must meet department medical standards for Police Officer Candidates.

Residency Points

The City of Stamford wishes to promote the recruitment and hiring of city residents. To this end, residency points are awarded. Candidates requesting residency points must provide proof that they have been domiciled in the City of Stamford, Connecticut for a period of at least 12 months prior to the date of the receipt of application for the entry level police officer exam.

Veteran's Points

Veteran's points will be added to a final passing score (maximum score=100 points) to veterans who have completed active military service with an honorable discharge or a discharge under honorable conditions. Form DD-214 is required to verify military service and the right to receive veteran's points.

Benefits

The City of Stamford employee benefits include:

- Health, Dental and Vision Insurance
- Defined Benefit Plan
- Vacation, Sick and Personal Leave Time
- Deferred Compensation
- Group Life Insurance
- Tuition Reimburse

STEPS FOR NEW RECRUITS

Initial Steps to Becoming a Police Officer

Notice: The written examination will be held on October 2, 2021 and the oral assessment on October 16, 2021. Application deadline is September 17, 2021.

Online application must be completed through www.policeapp.com.

Step One

- Determine whether you meet the department's minimum qualifications.

Step Two

- Obtain a valid Complete Health and Injury Prevention (CHIP) Card by October 31, 2021. To obtain, register to take the Physical Ability Assessment online at <https://www.certifyfit.com/chip-test>. The current fee to take the assessment is \$75.

Step Three

- Apply for the exam online at www.policeapp.com. The current fee is \$35 (may be waived for financial hardship). To apply for a waiver, contact Rosemarie Frager at rfrager@stamfordct.gov or 203-977-4068.

Step Four

- An eligibility list is established of all candidates who have passed the agility, written and oral examinations. The eligibility list is valid for one year or until exhausted; whichever comes first.

PHASES OF THE HIRING PROCESS

Overview

The phases listed below are intended to serve as a general guideline for informational purposes only.

Phase I

- Physical Ability Assessment/C.H.I.P. card; good for six (6) months. Fee is \$75. **Must obtain C.H.I.P. card by October 31, 2021.**
- Written Examination. Fee for written examination is \$35 (plus Police App Service Charge). Fees may be waived due to financial hardship by contacting Rosemarie Frager at rfrager@stamfordct.gov or 203-977-4068.
- Oral Assessment
- Eligibility List

Phase II

- Conditional offer of employment
- Background questionnaire
- Document review, fingerprinting and photograph

Phase III

- Medical examination and drug screen
- Background investigation
- Polygraph
- Psychological evaluation

Phase IV

- Candidate review
- Selection
- Physical Ability assessment
- Hiring – Probationary appointment
- Police Academy

Phase V

- Post academy Training
- Field training and Evaluation
- Certification as Police Officer
- Eighteen months probationary period upon certification

If you fail to appear for any part of the examination process your name will be removed from any further consideration.

Questions can be answered by calling Rosemarie Frager, HR Generalist, Human Resources Division via email at rfrager@stamfordct.gov or phone (203) 977-4068 or fax (203) 977-4075 or Sergeant William Brevard at 203-977-4639/5211 or via email to spdrecruiting@stamfordct.gov

This information is intended as a guide to the recruitment process and not a complete description of the process.

The Human Resources Department provides reasonable accommodation to persons with disabilities in accordance with the Americans with Disabilities Act (ADA). If you need an accommodation in the application or testing process, please contact Rosemarie Frager at 203-977-4068 or rfrager@stamfordct.gov.

THE CITY OF STAMFORD IS AN EQUAL OPPORTUNITY/AFFIRMATIVE ACTION EMPLOYER.

INFORMATION CONCERNING STAMFORD RESIDENCY POINTS

Police Officer applicants who intend to apply for five (5) residency preference points must read this information entirely before completing the Residency Credit Application and Affidavit.

In order to qualify for five (5) points residency credit in accordance with **Ordinance 1178**, the Human Resources Division requires that you attest and provide irrefutable evidence to substantiate that you have been domiciled in the City of Stamford, Connecticut for a period of at least 12 months prior to the date of the receipt of application for the entry level police officer exam.

For purposes of this application, "domiciled" is defined to be "that place where an individual has his/her true, fixed and permanent home, where he or she normally eats and sleeps and maintains his or her normal personal and household effects." Applicants' who have a permanent home in Stamford, but resided elsewhere during some or all of the required time period for the sole purpose of attending school or ordered U.S. Military Service will qualify for Credit.

Residency points will be awarded only to candidates who submit a timely, signed, Residency Credit Application and Affidavit and achieve a passing score on the examination.

DOCUMENTED PROOF OF RESIDENCY MUST BE PROVIDED AT THE TIME OF APPLICATION.

Documents that may be submitted in support of a residency claim include, but are not limited to, a copy of a lease or mortgage in the candidates' name plus one of the following (also in the candidates' name): cable TV, electric, gas, oil, telephone or water utility bill; checking or savings account statements; or credit card statements.

The City of Stamford reserves the right to accept other documents, in lieu of the above, under special circumstances, which substantiates living arrangements, such as residing with parents, etc., as determined by the Human Resources Division. **REMEMBER THAT YOU MUST PROVE RESIDENCY OVER A PERIOD OF TIME.** Therefore you will be expected to produce documentation as described above.

Insufficient, incomplete, improper or untimely documentation will result in the denial or forfeiture of residency credit. Evidence is subject to additional verification during the post job offer background check. As in the case of any intentional misrepresentation of a material fact on an employment application, candidates who are determined to have intentionally misrepresented or falsified facts concerning Stamford residency shall be disqualified or dismissed. The decision of the Director of Human Resources in all related matters is final and not subject to appeal.

RESIDENCY CREDIT APPLICATION AND AFFIDAVIT

Last Name _____ First Name _____

(Please print)

000 - _____ - _____
Social Security Number (Last 6 digits only)

ACKNOWLEDGEMENT AND CERTIFICATION

I hereby attest in good faith that I: (1) am currently a bona fide resident of the City of Stamford, Connecticut; (2) have been domiciled in the City since at least 12 months prior to receipt of this application.

I have read the "Information Concerning Stamford Residency Points" and understand that I bear the burden of proof to support my claim for residency points at the time of application.

I understand and agree that: (1) If I am unable to substantiate my claim at that time, I will be denied, or will forfeit, the 5 point addition to my examination score; and/or (2) If I submit false, inaccurate or misleading information, I am subject to immediate disqualification or dismissal.

Signature of Applicant

Date Signed

***Must be submitted as an attachment to the City of Stamford "Application for Examination or Employment" at time application is submitted.** Candidates applying for Residency Credit should make a copy of and retain this affidavit and the related information.

**RETURN THIS PAGE WITH YOUR APPLICATION
ONLY IF APPLYING FOR RESIDENCY CREDIT**

CITY OF STAMFORD

APPLICATION/AFFIDAVIT FOR WAIVER OF EXAMINATION FEE

I, _____ certify by my signature below that I
Print Name

qualify for a waiver of the required fee for taking examination number 21-34 for the position of
Police Officer for the following reason(s):

(Check all applicable sections.)

- ___ 1. I am currently receiving public assistance from

List municipal or state agency
- ___ 2. I am currently receiving federal social security disability insurance
benefits.
- ___ 3. I am currently receiving unemployment compensation benefits from the
State of _____.
- ___ 4. My total family income is below the current federal poverty guideline
as defined on the attached Federal Poverty Guideline.

CERTIFICATION: I understand that as penalty for filing a false affidavit, I will be
disqualified at any point in the application/examination process, including removal from the
eligibility list, and will be ineligible to apply for any City of Stamford civil service examination
for a period of three (3) years.

Signature of Applicant

Date

Approved: _____

FEDERAL POVERTY GUIDELINE

DEFINITIONS

<u>Size of Family Unit</u>	<u>Annual Income</u>
1	\$12,880
2	\$17,420
3	\$21,960
4	\$26,500
5	\$31,040
6	\$35,580
7	\$40,120
8	\$44,660

For families/households with more than 8 persons, add \$4,540 for each additional person