



YALE POLICE SERGEANT

Career Opportunity – Yale University Police Department

Position Overview

Supervises the day-to-day safety and security operations of the University and enforces all applicable laws and regulations on campus and within the University community; provides for the safety and protection of life and property within the University community; supervises and monitors other members of the force; facilitates processes and coordinates Campus Police activities with other law enforcement agencies as needed.

Scheduled Weekly Hours	40
Salary	\$140,171
Assigned Areas	Patrol Operations, Investigative Services, Sensitive Crimes & Support
Work Schedule	May include evenings, overnights, weekends, and special assignments

Primary Responsibilities

1. Supervises activities on a specific shift or unit of the department. Conducts various personnel and equipment inspections. Conducts briefings, issues instructions, orders and direction to patrol officers. Schedules assignments and deploy officers to needed locations. Provides training and development related to function.
2. Plans, assigns and supervises the work of sworn and non-sworn personnel, assumes command in the absence of a superior officer or when designated by a superior officer.
3. Coordinates operations at crime scenes. Ensures proper police and security coverage at all University properties and special events.
4. Makes daily operating decisions, referring extraordinary problems or situations to a higher authority. Effectively takes measures to assist in problem solving.
5. Investigates and attempts to solve crimes which affect the University Community. Reviews reports and related paperwork, ensures that records, evidence and related material are properly maintained; ensures that same are properly submitted to courts. Coordinates with City police on matters of mutual concern. Dispatches additional personnel and equipment to emergency scenes.
6. Ensures and protects the quality of life at University and surrounding areas. Maintains positive community and public relations. Assures compliance with University security procedures and City and State ordinances and laws. Oversees the operations of patrol officers.

7. Interacts with internal contacts such as students and staff to respond to complaints, regarding investigations and to discuss security issues. Interacts with external contacts such as Federal law enforcement agencies, the New Haven Police Department, other local police agencies, large organizations such as the telephone company, the postal inspector and various courts to gather and share information related to investigations and to assist in prosecutions.
8. Fulfills department mission and values with continued emphasis on community policing philosophy.
9. Communicates effectively, orally and in writing, ability to establish and maintain effective working relationships with fellow employees and the public.
10. Trains, coaches, mentors and evaluates performance.
11. Ensuring that complaints made against the University Police Department or any of its employees are properly recorded and investigations are initiated.
12. Performs related work as required.
13. May perform other duties as assigned.

Required Education and Experience

Four years as a Police Officer and/or Detective.

Preferred Experience

Seven years in Law Enforcement with three years supervisory experience preferred.

Required License(s) or Certification(s)

Certification by the Municipal Police Training Council and POST Academy. (Any person who has authority to enforce General Statutes of this State and is a member of a law enforcement unit must be certified through POST, from ct.gov.).

Overview

Yale University Police Department is seeking intelligent, motivated applicants for the position of Police Sergeant. The department offers a competitive salary and benefits package. The Police Sergeant supervises daily safety and security operations, enforces laws and regulations, and ensures the protection of life and property within the University community. This role involves overseeing other officers, coordinating activities with external law enforcement agencies, and may include patrol operations or investigative services. The Sergeant takes an active leadership role, influencing the department's mission, and may work variable hours including evenings, overnights, and weekends. May be assigned to patrol operations, investigative services or other assignment directed by the Chief.

Required Skills and Abilities

1. Excellent oral and written communication skills. Ability to communicate effectively, orally and in writing.
2. Ability to establish and maintain effective working relationships with fellow employees and the public.
3. Thorough knowledge of crime scene techniques, including crime scene processing.

4. Knowledge of preparation of arrest warrants, search and seizure warrants, statements, and related paperwork.

Preferred Skills and Abilities

1. Knowledge of forensic science as it applies to the collection and preservation of evidence.
2. Knowledge of University alarm systems.
3. Knowledge of department rules and regulations.
4. Knowledge of community policing principles.
5. Thorough knowledge of current State laws, City of New Haven ordinances, and University security rules and regulations.
6. Prior supervisory experience preferred.